

MARINE CORPS LEAGUE

MEMBERSHIP DUES TRANSMITTAL & CHANGE NOTIFICATION FORM

FROM: Adjutant/Paymaster of _____

Detachment # _____

TO: National Adjutant/Paymaster, 3619 Jefferson Davis Hwy Suite 115 Stafford VA 22554

VIA: Department Paymaster

Date _____

PLEASE READ CAREFULLY

Transmittal # _____

(Start new sequence on July 1 each fiscal year).

1. PLEASE TYPE OR PRINT NEATLY AND LEGIBLY.
2. Enclose separate dues payment checks; one (1) payable to National HQ, MCL, Inc. and one (1) payable to your Department
3. Include Date of Birth for all NEW applicants (mandatory for PLMs).
4. Utilize two entries (Old and New) to change a member's address or to correct or change a member's name (COA Code).
5. STAPLE ORIGINAL-SIGNED APPLICATION FORMS TO TOP COPY (applications cannot be accepted without attached application forms).
6. Detach and retain bottom copy – Forward balance to Department
Department – retain bottom copy and forward balance to National HQ

MEMBER #	CODE(S)	HQ USE ONLY	LAST NAME (JR, etc).	FIRST	MI
PLM #	STREET ADDRESS (or PO BOX #)			CITY	ST ZIP + 4
TELEPHONE NUMBER		E-MAIL ADDRESS			DATE OF BIRTH
MEMBER #	CODE(S)	HQ USE ONLY	LAST NAME (JR, etc).	FIRST	MI
PLM #	STREET ADDRESS (or PO BOX #)			CITY	ST ZIP + 4
TELEPHONE NUMBER		E-MAIL ADDRESS			DATE OF BIRTH
MEMBER #	CODE(S)	HQ USE ONLY	LAST NAME (JR, etc).	FIRST	MI
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PLM #	STREET ADDRESS (or PO BOX #)			CITY	ST ZIP + 4
TELEPHONE NUMBER		E-MAIL ADDRESS			DATE OF BIRTH

NATIONAL DUES ONLY

Code

R ___ Renewal @20.00 \$ _____

N ___ New Member @ 25.00 _____

RAM ___ Renewal Associate@20.00 _____

NAM ___ New Associate @25.00 _____

RDM ___ Renewal Dual @20.00 _____

NDM ___ New Dual @25.00 _____

Life Member by age:

L ___ 35 and under @ 500 _____

L ___ 36 to 50 @ 400 _____

L ___ 51 to 64 @ 300 _____

L ___ 65 and over @ 200 _____

Check # _____

Department Dues

Check # _____

Total \$ _____

Received at Department

Date: _____

Received at National HQ
(Date/Time Stamp)

SIGNED DETACHMENT ADJUTANT / PAYMASTER

PRINTED NAME

ADDRESS

CITY ST ZIP + 4

DEPARTMENT PAYMASTER NAME

EMAIL PHONE NUMBER

T=Transfer
HAD=Honorary Active Duty
H=Honorary
COAN=Change of Address(NEW)
COAO=Change of Address (OLD)

Shaded area are for National HQ use only.